

# LOG IN 4 - Unit 4

## Job Interview

1. Fill out your résumé. Choose a profession from the box.

se doctor high school teacher police officer journalist salesperson
---

Name: Address: ITelephone number: Cell phone number: E-mail: Date of birth: Place of birth: Marital status: Spouse's name: Children: Employment history (List in chronological order and include position details and dates) Work history:  Research and training  Education (Include dates, majors, and details of degrees, training, and certification) High School: University:  University:  Skills		Curriculum Vitae	
Address:  Telephone number:  Cell phone number:  E-mail:  Date of birth:  Place of birth:  Marital status:  Spouse's name:  Children:  Employment history  (List in chronological order and include position details and dates)  Work history:  Research and training  Education  (Include dates, majors, and details of degrees, training, and certification)  High School:  University:  Skills	Personal information		
Telephone number: Cell phone number: Cemail: Character birth: Place of birth: Marital status: Children: Employment history (List in chronological order and include position details and dates) Work history:  Research and training  Education (Include dates, majors, and details of degrees, training, and certification) High School: University:  Skills	Name:		
Telephone number: Cell phone number: Cemail: Character birth: Place of birth: Marital status: Children: Employment history (List in chronological order and include position details and dates) Work history:  Research and training  Education (Include dates, majors, and details of degrees, training, and certification) High School: University:  Skills	Address:		
E-mail: Date of birth: Place of birth: Marital status: Spouse's name: Children:  Employment history (List in chronological order and include position details and dates) Work history:  Research and training  Education (Include dates, majors, and details of degrees, training, and certification) High School: University:			
E-mail: Date of birth: Place of birth: Marital status: Spouse's name: Children:  Employment history (List in chronological order and include position details and dates) Work history:  Research and training  Education (Include dates, majors, and details of degrees, training, and certification) High School: University:	Cell phone number:		
Date of birth:  Place of birth:  Marital status:  Spouse's name:  Children:  Employment history  (List in chronological order and include position details and dates)  Work history:  Research and training  Education  (Include dates, majors, and details of degrees, training, and certification)  High School:  University:  Skills			
Place of birth:			
Marital status:Spouse's name:			
Employment history (List in chronological order and include position details and dates) Work history:  Research and training  Education (Include dates, majors, and details of degrees, training, and certification) High School:  University:			
(List in chronological order and include position details and dates)  Work history:  Research and training  Education (Include dates, majors, and details of degrees, training, and certification)  High School:  University:	Children:		
(List in chronological order and include position details and dates)  Work history:  Research and training  Education (Include dates, majors, and details of degrees, training, and certification)  High School:  University:	Employment history		
Research and training  Education (Include dates, majors, and details of degrees, training, and certification) High School:  University:		oclude position details and dates)	
Research and training  Education (Include dates, majors, and details of degrees, training, and certification)  High School:  University:  Skills	<del>-</del>	•	
Research and training  Education (Include dates, majors, and details of degrees, training, and certification)  High School:  University:  Skills			
University:	Research and training		
Skills	<b>Education</b> (Include dates, majors, and deta	ls of degrees, training, and certification)	
	<b>Education</b> ( <i>Include dates, majors, and deta</i> High School:	Is of degrees, training, and certification)	
nterests and hobbies	<b>Education</b> ( <i>Include dates, majors, and deta</i> High School:	Is of degrees, training, and certification)	
	<b>Education</b> ( <i>Include dates, majors, and deta</i> High School:	Is of degrees, training, and certification)	
	<b>Education</b> ( <i>Include dates, majors, and deta</i> High School:	Is of degrees, training, and certification)	



### 2. Prepare for the interview.

Student A Interviewee	You will be interviewed. Choose a job from the box in activity 1 and pretend to have the appropriate background for the position you applied to. Get ready. Soon the interview will start.
Students B and C Interviewers	Below is a general job interview structure. Decide what questions you want to ask. You may also include an inappropriate question, such as a personal one, just to see how the interviewee reacts.  Take a few minutes to prepare your interview and begin.

Job interview structure
Basic greeting and short question about the weather.
Introduce yourself briefly.
Ask the interviewee to tell you about his/her educational background and his/her employment history.
What is your weakness?
How can you contribute to this company?
How much money would you require?
Are you willing to work overtime?
Where do you see yourself in 10 years?
Please, tell me: how working at (company name) fits with your personal career goals?
What was your first job?
What was the worst job you have ever had?
Thank the interviewee and tell him/her that you will get in touch in a few days with the result of the interview.
Notes:



# LOG IN 4 - Unit 4

## Job Interview

1. Fill out your résumé. Choose a profession from the box.

se doctor high school teacher police officer journalist salesperson
---

	Curriculum Vitae	
Personal information		
Name:		
Address:		
Cell phone number:		
Date of birth:		
	Spouse's name:	
Children:		
Employment history		
	nclude position details and dates)	
=	iciade position details and dates)	
Research and training		
Education	Is of degrees, training, and certification)	
<b>Education</b> (Include dates, majors, and deta	Is of degrees, training, and certification)	
<b>Education</b> (Include dates, majors, and deta High School:		
<b>Education</b> (Include dates, majors, and deta High School:		
Education (Include dates, majors, and deta High School:  University:		
High School:		
Education (Include dates, majors, and deta High School:		
Education (Include dates, majors, and deta High School:		



### 2. Prepare for the interview.

Note to the teacher: Divide the students into trios and have them prepare their job interview. Two of them will be the interviewers and one will be the interviewee. Allow them approximately 10 -15 min. to get ready for the activity.

Student A Interviewee	You will be interviewed. Choose a job from the box in activity 1 and pretend to have the appropriate background for the position you applied to. Get ready. Soon the interview will start.
Students B and C Interviewers	Below is a general job interview structure. Decide what questions you want to ask. You may also include an inappropriate question, such as a personal one, just to see how the interviewee reacts.  Take a few minutes to prepare your interview and begin.

#### Job interview structure

Basic greeting and short question about the weather.

Introduce yourself briefly.

Ask the interviewee to tell you about his/her educational background and his/her employment history.

What is your weakness?

How can you contribute to this company?

How much money would you require?

Are you willing to work overtime?

Where do you see yourself in 10 years?

Please, tell me: how working at (company name) fits with your personal career goals?

What was your first job?

What was the worst job you have ever had?

Thank the interviewee and tell him/her that you will get in touch in a few days with the result of the interview.